

**MEETING MINUTES**  
**INVERMERE PUBLIC LIBRARY BOARD OF TRUSTEES**  
**VIA ZOOM**  
**SEPTEMBER 1, 2020 @ 6:30 PM**

**PRESENT:** D. McAffer, K. Conway, J. Jenkinson, G. Anderson, JD Jeffery, A. Rogers

**REGRETS:** W. Cunningham, S. Irons

**MINUTES RECORDED BY:** A. Rogers (LD)

**HONOURING THE INDIGENOUS LANDS:** K. Conway

- 1. CALL TO ORDER:** D. McAffer at 6:35 PM
- 2. ANY ADDITIONS TO AND ADOPTION OF THE AGENDA:**
  - No additions
  - Motion to accept the Consent Agenda: G. Anderson/J. Jenkinson  
~CARRIED
- 3. APPROVAL OF THE MINUTES FROM THE JULY 7, 2020:** G. Anderson/K. Conway ~CARRIED
- 4. ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA:** Financial Statements
- 5. CONSENT AGENDA ITEMS:**
  - a. Library Director's Report – A. Rogers – accepted as presented
  - b. Labour Management Committee: G. Anderson, S. Irons, D. McAffer- nothing to report
  - c. Planning and Policy Development Committee – JD Jeffery and W. Cunningham – nothing to report
  - d. Community Relations and Resource Development Committee – D. McAffer and K. Conway – nothing to report
  - e. Multi-Use Facilities Operations Committee – G. Anderson – nothing to report
  - f. BCLTA Report – J. Jenkinson – accepted as presented
  - g. Kootenay Library Federation – D. McAffer – accepted as presented
  - h. Friends of the Library – S. Irons – gratitude expressed by D. McAffer for the hard work of the FOL carrying out the Big Book Sale in support of the library
- 6. OLD BUSINESS:** Financial Statements for June 30, 2020 – A. Rogers
  - i. What does the board need to be aware of: variance analysis and any other concerns for the upcoming budgeting process

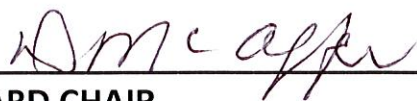
- ii. Questions that arise will be addressed to the DOI and BDO
- iii. Further discussion of this process will take place on October 6, 2020 board meeting

**7. NEW BUSINESS:**

- a. Strategic Plan – discussion of draft:
  - i. Recommendation to identify the people responsible for various actions defined in the plan, along with a timeline for their completion
  - ii. Recommendation that it be specified in the strategic plan that review and revision will take place on an as-needed basis to respond to the changing environment brought about by the pandemic
  - iii. Recommendation made to refine some of the language to acknowledge all communities served by the IPL
- b. Update on conversation with economic development officer – future inquiries to be directed to the board of trustees
- c. Looking ahead to the fall: board meetings will take place in person or by Zoom, or both, with masks if participants so choose; the board will monitor conditions/PHO recommendations at the time of the meeting; budgeting was put forward as a topic for future discussion

**8. ADJOURNMENT:** Motion to adjourn: J. Jenkinson/G. Anderson at 8:12 PM

**9. NEXT MEETING:** TBD by poll – D. McAffer

  
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**BOARD CHAIR**

  
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**LIBRARY DIRECTOR**