

MINUTES OF MEETING
Invermere Public Library Board
Feb. 5th, 2019

Present: Daneve McAffer Karl Conway Jim Jenkinson J.D. Jeffery Jane Herman
Nicole Pawlak (Library Director)

Regrets: Greg Anderson Stevie Irons

Minutes recorded by N. Pawlak

1. CALL TO ORDER

D. McAffer called the meeting to order at 7:04 PM.

2. ADDITIONS TO AGENDA/ADOPTION OF THE AGENDA

M/S Jenkinson/Conway to adopt the agenda as amended.

CARRIED

3. APPROVAL OF THE MINUTES

M/S Herman/Jenkinson to approve the minutes of the Jan. 7, 2019 meeting of the board.

CARRIED

4. CORRESPONDENCE

- None to report.

5. LIBRARY DIRECTOR'S REPORT

N. Pawlak provided highlights for the library during the month January which included:

- Smokii Sumac's book launch for their debut collection of poetry titled "you are enough" was a fabulous evening. There were over 50 people in attendance and the evening was hosted down in the lower lobby to accommodate for such a large crowd. Smokii also let us know that the first run of 500 books that were published sold out within the first week of release.
- The Monday and Wednesday indoor walking has been seeing a steady group of people coming by to walk. On Wednesdays, Patti Acheson from The Movement Company has been coming to give a 20 minute session of stretching exercises for walking which people have appreciated. Patti is doing this as a volunteer.
- The local genealogy group met at the library in January and had an orientation to the library's Ancestry.ca website. The group will plan to meet here again every few months to use the database. Staff also held an open workshop for using Ancestry.ca Library Edition. There were 17 people in attendance and there was very positive feedback received about the night.
- Thursday morning Family Story Time has been drawing a large crowd of 18-20 children each week plus their parents and caregivers. Families are really enjoying the weekly event that comes with stories, songs, and a craft.

- Other weekly programs such as Needles & Hooks knitting/crocheting meet-up have also been going well with people meeting up each week to spend the afternoon working on their individual projects. As well, the monthly book club that the library has been hosting has had between 18-20 requests for the book and 12-14 people attending the monthly book discussion.
- Upcoming programs for February include the “How To” Festival on Feb. 23rd which has 15 confirmed booths that will provide participants the opportunity to learn new things in 10 minutes or less. There are a few other booths that are still being finalized. Groups that are participating as presenters at this event include the Invermere Fire Department, Invermere Health Unit, District of Invermere, Windermere Valley Golf Course, Columbia Valley Maker Space Society, as well as many individual volunteers. The library will also have several booths where people will learn something new using the library’s services and resources.
- D. McAffer also mentioned that the Columbia Valley Hospice Society has applied for a grant to purchase books. If the grant is approved, the books that are purchased will be held as part of the library’s collection. This will improve access to these materials for people who require them.

6. FINANCIAL REPORTS

The financial reports for December 2018 will be available once the year-end audit process is complete.

7. COMMITTEE REPORTS

- Labour/Management Committee:** Nothing to report
- Planning and Policy Development Committee:** Proposed revisions to policies 4, 10, and 12 were circulated for the board to review prior to the February meeting.

M/S Jeffery/Herman to adopt the changes to Policy 4, Policy 10, and Policy 12 as recommended by the Policy Committee. CARRIED

- BCLTA:** J. Jenkinson noted that the January bulletin contains information about the upcoming AGM in May which will be held in Surrey. If there are any resolutions that library boards want to be included on the agenda, the deadline for those is approaching. He also noted that there are several positions for directors as well as for the president of the BCLTA that will be up for election at the May meeting.
- Community Relations and Resources Development Committee:** Nothing to report.
- Multiuse Facility Operations Committee:** Nothing to report
- Kootenay Library Federation:**
 - D. McAffer reported that the KLF is waiting to see if they will still have to hold the 2019 AGM in March or if it will be shifted to April and happen at the same time as the KLF meetings in Rossland, BC. This depends upon the pending approval of the changes that the KLF has made to its governance documents from the province.
 - The KLF Executive is collecting input for the new strategic plan from each of the member boards. The IPL trustees provided the following:
 - Continue to organize a TOP session in the KLF area
 - Consider offering pro-d opportunities for library trustees such as reading financial statements, and other relevant topics.

- Advocate to the federal government about the importance of the Canada Summer Jobs program and the impact that this has on a small library's ability to hire summer staff.
- Strengthen the advocacy for KLF member libraries and lobbying the provincial government for continued and increased annual funding.
- It was also noted that during any of these advocacy activities to be sure to include information about impact that the libraries are making already and could make with improved/sustained/etc. funding or whatever other issue is being advocated for.

g. Friends of the Library Report: The Friends of the Library have not recently met.

OLD BUSINESS

8. Strategic Plan Update

A quarterly review of the strategic plan will be provided at the meeting in March.

NEW BUSINESS

M/S McAffer/Jenkinson to adjourn regular meeting to an in-camera session at 7:55 PM.

M/S Jenkinson/Herman to adjourn in-camera session at 8:14 PM.

Summary of in-camera session:

- The following motion was made as a result of discussions held in-camera:

M/S Jenkinson/Conway to increase the Library Director's hourly wage at a rate of 2% for 2019, in alignment with the increase that was scheduled in the Collective Agreement with CUPE Local 5139, retroactive to January 1, 2019.

AND THAT

The Library Director receive a one-time, performance bonus in the amount of \$500.

Moved by J. Herman to adjourn the meeting at 8:14 PM.

Next meeting date: Tuesday, March 5th, 2019 at 7:00 PM

Presiding member:

Recording secretary:

Library Board Chair

Library Director