

MINUTES OF MEETING
Invermere Public Library Board
March 6th, 2018

Present: Mary Bagan Karl Conway Jane Herman Helen Kipp J.D. Jeffery
Al Miller Daneve McAffer Nicole Pawlak (Library Director)

Minutes recorded by N. Pawlak

1. CALL TO ORDER

D. McAffer called the meeting to order at 7:02 PM.

2. ADDITIONS TO AGENDA/ADOPTION OF THE AGENDA

M/S Herman/Bagan to adopt the agenda as amended.

CARRIED

3. APPROVAL OF THE MINUTES

M/S Conway/Jeffery to approve the minutes of the February 6th, 2018 meeting as amended.

CARRIED

4. CORRESPONDENCE

None

5. LIBRARY DIRECTOR'S REPORT

N. Pawlak provided highlights for the library during the months of February which included:

- The final total of surveys that were completed by community members was 137. This information was used as the base for discussion during the strategic planning sessions on March 2-3. A community partner survey was also circulated to community organizations and the information collected in this survey will provide staff with ideas for new partnerships and services.
- The Annual Provincial Grant Report was submitted on March 1st. The Libraries Branch provides libraries with a report template to set the structure of what information is provided and how it is structured. The premise of the report is for libraries to demonstrate the impact they are having on our local communities and how our local priorities and strategic goals meet the provincial goals as well.
- The Community Volunteer Income Tax Program is up and running and has already assisted six people with completing their 2017 returns. Volunteers and staff will be available by appointment throughout March and April to help people with simple tax situations.
- STEAM programming has been lots of fun this month. The K-3 group has been experimenting with building structures and the Gr. 6-9 group has been learning Scratch Coding. Both groups loved playing with the Ozobot Robots and learning how to draw code for the robots to read and follow.

- Upcoming events for March include the Elinor Florence book launch of Wildwood on March 14th at Pynelogs, Spring Break Crafternoons from March 20th-29th, Easter Egg Decorating on March 21st from 6:00-7:30 PM, and the Lake Windermere Rod & Gun Club will be here on March 28th to teach people how to tie fishing flies.

6. FINANCIAL REPORTS

M/S Bagan/Herman to receive and file the financial reports presented for January 2018. CARRIED

M/S Kipp/Conway to transfer \$40,000 from the “Fundraising for New Library” account to the “Internally Restricted Funds” that are held in the library’s chequing account. CARRIED

7. COMMITTEE REPORTS

- Labour/Management Committee:** N. Pawlak and D. McAffer have been working through an outline for what should be included in a succession plan for a non-profit organization.
- Planning and Policy Development Committee:** The committee will be meeting on March 12th, 2018.
- Community Relations and Resources Development Committee:** H. Kipp expects to hear from the MLA’s office soon to arrange a meeting with Doug Clovechok as he will be in the area at the end of March.
- Multiuse Facility Operations Committee:** The core committee is scheduled to meet with the DOI’s Committee of the Whole on March 27th, 2018 to discuss the draft that was submitted last fall.
- Kootenay Library Federation:** D. McAffer reported that the consultant’s governance report has been sent to the KLF board. She will share the report with the IPL trustees for their review and will collect feedback about the report to take to the next KLF meeting in May.
- Friends Of The Library Report:** Nothing to report as there will not be a meeting until April.
- BCLTA:** Annual conference and AGM is scheduled for May 11th and 12th in Vancouver. D. McAffer is planning to attend.

OLD BUSINESS

8. STRATEGIC PLANNING SESSION

D. McAffer asked for feedback from the trustees about the planning session on March 2nd and 3rd. She will write a letter on behalf of the board to thank Bob Johnstone for his services and will include some of the feedback.

Highlights for trustees included the future ideas of a book mobile, phase 2 building expansion are exciting things to think about as well as consideration of a regional system in the future; and appreciation for the formula that the facilitator used to walk through the process and looking forward to the steps coming together; the session was valuable and the facilitator did a great job; an appreciation for the facilitator helping to define the differences between goals, strategies, policies, actions, etc.

9. COMMEMORATION OF CAMENZIND BEQUEST

The plaques for the library have been finalized with Sign Artists and should be ready in the next few weeks.

NEW BUSINESS

10. KLF RECOMMENDATIONS FOR REORGANIZATION

The trustees took time to review the documents that were circulated by the KLF in regards to the proposed changes to the KLF's governance.

M/S Bagan/Herman to express that the Invermere Public Library Board of Trustees supports the recommended changes to the reorganization of the governance of the Kootenay Library Federation by implementing the model of a Representative Assembly (RA).

CARRIED

The next board meeting will be held at the library on Tuesday, April 3rd at 7:00 PM in the mezzanine.

Moved by D. McAffer to adjourn the regular meeting at 8:25 PM.

CARRIED

Presiding member:

Recording secretary:

Library Board Chair

Library Director