

MINUTES OF MEETING
Invermere Public Library Board
July 3rd, 2018

Present: Karl Conway Helen Kipp Mary Bagan Daneve McAffer Al Miller
Nicole Pawlak (Library Director)

Regrets: Jane Herman J.D. Jeffery

Minutes recorded by N. Pawlak

1. CALL TO ORDER

D. McAffer called the meeting to order at 7:05 PM.

2. ADDITIONS TO AGENDA/ADOPTION OF THE AGENDA

M/S Conway/Kipp to adopt the agenda as circulated.

CARRIED

3. APPROVAL OF THE MINUTES

M/S Kipp/Miller to approve the minutes of the June 5th, 2018 meeting as corrected.

CARRIED

4. CORRESPONDENCE

N. Pawlak reported that the provincial Libraries Branch has amended the Library Act in regards to the timing of library board appointments. The change has been made in order to align with the local government general elections which are now scheduled for October rather than November. As such, library board appointments will now be made at the first regular council meeting in November 2018 rather than December. This applies for appointments made by both municipal and regional district governments.

5. LIBRARY DIRECTOR'S REPORT

N. Pawlak provided highlights for the library during the months of June which included:

- N. Pawlak reported that the Monday openings in June have been a very positive move. The number of people who have come in to the library on Mondays has been more than expected. Feedback has also been very positive with lots of people expressing their appreciation for the extra day of service. Thursday evenings are also well utilized. It was expected it would take some time for people to be aware of the new service hours but uptake has been quick. It seems to be a very good decision to have gone ahead with the extended hours.
- In June, the library hosted author Sean Arthur Joyce with his new novel "Mountain Blues". There were also three days of Maker Week activities to show off our new robots and have fun with STEAM programming, which were very well attended. Staff also participated in several outreach events including the Wildsight Bear Aware Festival, EMP Fun Day, J.A. Laird

Enviro Fair, and a table at the Invermere Farmer's Market. The library also hosted a resume workshop for teens in partnership with the Columbia Valley Youth Network.

- The Columbia Valley Community Foundation set up at the library to promote their Vital Signs survey. They were very pleased with the people they were able to connect with during their afternoon here in the library.
- Summer Reading Club plans are all set. There will be a fantasy fiction book club for Gr. 4-7 on Wednesdays and Motion Commotion programming for K-Gr. 3 on Thursdays. There will also be Pop-Up story times on Fridays plus the weekly preschool story time will continue on Thursdays. Special guests this summer are Andy the Musical Scientist on July 19 and Sprinkles the Clown on Aug. 9. Summer reading logs are back as well with the reward of a LEGO mini-fig for the first completed log and a prize bucket to choose from for additional logs.
- Tweens, Teens, and Adults are invited to participate in Summer Reading BINGO. Staff have made up cards that give people ideas of books to read from a variety of categories. For each line they complete, they can put their name in a draw to win a prize at the end of the summer.

6. FINANCIAL REPORTS

M/S Bagan/Conway to receive and file the financial reports presented for May 2018. CARRIED

7. COMMITTEE REPORTS

a. **Labour/Management Committee:**

- i. To be discussed during in-camera session.

- b. **Planning and Policy Development Committee:** The committee met on June 18th to review Policy 15. A draft of the revisions will be circulated to the board over the summer and reviewed at the September board meeting. The committee will also be reviewing two other policies over the summer.
- c. **Community Relations and Resources Development Committee:** D. McAffer thanked the committee and H. Kipp for preparing for Doug Clovechok's visit last month.
- d. **Multiuse Facility Operations Committee:** A. Miller reported that DOI council is currently accepting applications from volunteers who are interested in sitting on this committee.
- e. **BCLTA:** H. Kipp summarized the latest information from the Board Brief which included a focus on expanding trustee access to TOP and having more inter-agency meetings between BCLA, BCLTA, ABCPLD, BCLC, etc. N. Pawlak reported that she submitted the information about the library's new hours and 55th anniversary to the BCLTA and expects it will be published in the next bulletin.
- f. **Kootenay Library Federation:** The KLF washeld on June 9th in Trail, BC. D. McAffer reported that the board presented the recommendations for governance restructuring and it was accepted. There will be an Executive Committee of seven members who will become the new board for the KLF. The current executive will be meeting on July 24th with consultant Bob Johnstone to develop a framework and structure that will be presented at the next KLF meeting on Oct. 13. The fall meetings will take place in the Columbia Valley. The LDAG meeting will be Friday, Oct. 12th in Invermere and the KLF Board will meet on Saturday, Oct. 13th in Radium.
- g. **Friends of the Library Report:** H. Kipp reported that the Friends are in the final stages of preparation for the BIG Book Sale. They have been very busy with promotion of the event.

OLD BUSINESS

8. STRATEGIC PLANNING SESSION

N. Pawlak is polishing the final version of the plan which will be uploaded to the library website.

9. COMMEMORATION OF CAMENZIND ESTATE

Installation of new photo for the plaque is still being worked on.

NEW BUSINESS

None

Moved by H. Kipp to adjourn the regular meeting at 7:52 PM to an in-camera session. **CARRIED**

N. Pawlak finished recording minutes and exited from the meeting prior to in-camera session.

Next meeting date: Tuesday, Sept. 4th (or possibly Thursday, Sept. 6th) TBD via email in August

Presiding member:

Recording secretary:

Library Board Chair

Library Director