

MINUTES
FEBRUARY 7, 2023
INVERMERE PUBLIC LIBRARY
BOARD OF TRUSTEES
6:30 PM BY ZOOM

MISSION

Connecting the Columbia Valley community and opening the door to a world of knowledge and adventure.

HONOURING THE INDIGENOUS LANDS

We acknowledge that the land on which we gather is the unceded territory of the Ktunaxa and Secwepemc (Shuswap) Peoples and the chosen land of the Métis.

PRESENT: D. McAffer, W. Cunningham, C. Palmgren, A. Rogers (LD), T. Wood, H. McLeod

REGRETS: R. Martin

MINUTES RECORDED BY: A. Rogers (LD)

AGENDA

1. Call to order: D. McAffer at 6:34 PM
2. Honouring the Indigenous Lands: T. Wood
3. Opportunity to pull anything from the consent agenda for further discussion:
 - T. Wood to talk about the need for the Multi-Use Facilities Operations Committee
 - D. McAffer – discussed committees and who might be on each one. Please see trustee names below:
4. Consent Agenda Reports attached: Verbal or written
 - a) Financial Report for December 2022 – A. Rogers
 - b) Labour Management Committee
 - c) Planning and Policy Development Committee – C. Palmgren and W. Cunningham
 - d) Community Relations and Resource Development Committee – renamed **Community Relations and Marketing Committee** – D. McAffer, H. McLeod and T. Wood
 - e) Multi-Use Facilities Operations Committee – T. Wood
 - f) BCLTA – C. Palmgren
 - g) Kootenay Library Federation – D. McAffer
 - h) Friends of the Library – A. Rogers
5. Additions to and adoption of the agenda: 1. T. Wood / 2. W. Cunningham
~**CARRIED**
6. Approval of minutes from December 6, 2022: 1. T. Wood and 2. W. Cunningham
~**CARRIED**

Approval of minutes from January 11, 2023, board meeting: 1. C. Palmgren and 2. W. Cunningham
~CARRIED

7. Library Director's Report – accepted as presented

8. New Business:

- a) Library Board Appointments for 2023: R. Martin and H. McLeod were approved by the DOI council.
 - Area G rep still needed on the board of trustees
 - H. McLeod shared job posting for the board on social media – awaiting feedback from RDEK
- b) Library Board Chair and director met with CAO Andrew Young and Mayor Miller on January 30, 2023 to review the lease
 - There was positive discussion around revisions to the terms in the lease agreement
 - CAO Andrew Young will make changes to agreement and resubmit it to the board for review and signing at March 7/23 board meeting
 - There was detailed discussion of the clauses (e) – (g) regarding in-kind expenses to be transferred to the library
 - D. McAffer requested a letter of guarantee from the DOI that there would be assistance with these costs in 2023
 - The DOI hopes that the RDEK will share the burden of the in-kind expenses. To date, they have been covered 100% by the DOI.
- c) Signing the lease – to be brought forward at the March 7, 2023, meeting
- d) Social Media Marketing: H. McLeod presented plan to use library stats to effectively market the library and increase public support
 - For example, promote the fact that library programs are free
 - Programming is accessible to everyone
 - Highlight the information on the due date receipt that by borrowing a book(s) “you saved x amount of money”
 - Raise awareness of the value of the library
 - In the Pioneer newspaper, use the Love of Libraries column to share statistics in an engaging visual format
 - Maximise the use of social media/posters/videos/TikTok/presentations to seniors/The Hub/golf courses/Lion's Club/presentations to all service clubs

9. Old Business:

- a) Gift from Ray Crook: funds were returned from IPL to the Friends of the Library for investment with the Columbia Valley Community Foundation.

b) Election of chair and other officers: Deferred until R. Martin returns, and the Area G rep is appointed.

10.Adjournment: 7:37 pm: Moved by W. Cunningham

11.Next Meeting: March 7, 2023

Board Chair

Library Director