

**MINUTES**  
SEPT 5, 2023  
INVERMERE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
6:30 PM AT INVERMERE PUBLIC LIBRARY

**MISSION**

Connecting the Columbia Valley community and opening the door to a world of knowledge and adventure.

**HONOURING THE INDIGENOUS LANDS**

*We acknowledge that the land on which we gather is the unceded territory of the Ktunaxa and Secwepemc (Shuswap) Peoples and the chosen land of the Métis.*

**PRESENT:** D. McAffer, R. Martin, A. Rogers (LD), T. Wood, H. McLeod, W. Cunningham, N. Ayers (guest)

**REGRETS:** C. Palmgren

**MINUTES RECORDED BY:** A. Rogers (LD)

**AGENDA**

1. Call to order: D. McAffer at 6:27 PM
2. Honouring the Indigenous Lands: R. Martin
3. Welcome and introduction of Norm Ayers, applicant for Area G Rep
4. Opportunity to pull anything from the consent agenda for further discussion:
  - A. Rogers requested to add an item to New business, item 9 (d) Request from Artym Gallery
  - D. McAffer requested that the financials be added to the Library Director's report, item 8 (a)
  - T. Wood requested that a discussion of board expansion be added to New Business, item 9 (e)
  - D. McAffer requested an update on Area F and Canal Flats, under New Business, item 9 (f)
5. Consent Agenda Reports attached: Verbal or written
  - a) Financial Report for June 2023 – A. Rogers
  - b) Labour Management Committee
  - c) Planning and Policy Development Committee – C. Palmgren and W. Cunningham, R. Martin.
    - R. Martin presented his research regarding funders that may be approached in the coming year to assist with the acquisition of a mobile library vehicle for the Invermere Public Library. The list includes, but is not limited to, CBT, Panorama Foundation, CVCF, G. Braar, Lyons, CKUA Edmonton 50/50 format, and other local service clubs.
  - d) Community Relations and Resource Development Committee – to be renamed Advocacy and Engagement – D. McAffer, H. McLeod.

- e) Multi-Use Facilities Operations Committee – T. Wood
- f) BCLTA – C. Palmgren
- g) Kootenay Library Federation –D. McAffer and H. McLeod
- h) Friends of the Library – A. Rogers
- 6. Additions to and adoption of the agenda: Motion to adopt the agenda: 1. R. Martin and 2. W. Cunningham **~CARRIED**
- 7. Approval of minutes from July 2023: 1. W. Cunningham 2. R. Martin **~CARRIED**
- 8. Library Director's Report – accepted as presented
  - **Additional notes:** IPL will remain open on September 30 for the national day of Truth and Reconciliation.
  - Home School Meet-Up will resume October
  - A. Rogers is working with the auditors at BDO on the accounting for the three-year enhancement grants from the province
  - IPL Policy Manual has been updated on the website
  - Grants were received from the DOI, the RDEK, and the province
  - The FOL raised \$14,000 for the library at the Big Book Sale in August

#### 9. New Business:

- a) Composition of the board: D. McAffer nominated H. McLeod to be the vice-chair until December 2023. R. Martin made a motion to support this decision. It was seconded by W. Cunningham.
- b) The KLF Fall Conference is taking place next week in Creston BC. D. McAffer and H. McLeod will participate on September 16, 2023.
- c) Succession planning for trustees whose terms end December 2023. A Canal Flats rep and possibly Area F reps will be needed.
- d) Request from Artym Gallery: a client of the gallery would like to gift a collection of art to a public institution and requires a tax receipt. The IPL accountant will be consulted as to the feasibility of such a gift.
- e) Board Expansion: T. Wood shared documents and the process by email with the board and has offered to draft a letter to the DOI making the request to diversify board membership and have a member-at-large as well. The RDEK will need to approve the request.
- f) Area F and Canal Flats update: D. McAffer is in her eighth year as a trustee and must step down at the end of December 2023. A new rep is needed for Canal Flats. The two-year terms for both Area F reps also end in December so replacements will be needed if they do not apply to continue to serve on the board.

#### 10. Old Business:

- a) Mobile library update: Blair McFarlane, Community Outreach Library Assistant, will make a presentation to the board at the October 3 board meeting.

11. Adjournment: 8:05 PM D. McAffer
12. Next Meeting: October 3, 2023

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Board Chair

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Library Director