

MINUTES

March 5, 2024

INVERMERE PUBLIC LIBRARY

BOARD OF TRUSTEES

6:30 PM at IPL

MISSION

Connecting the Columbia Valley community and opening the door to a world of knowledge and adventure.

HONOURING THE INDIGENOUS LANDS

We acknowledge that the land on which we gather is the unceded territory of the Ktunaxa and Secwepemc (Shuswap) Peoples and the chosen land of the Métis.

PRESENT: R. Martin, T. Wood, W. Cunningham, H. McLeod, C. Palmgren, B. McFarlane

REGRETS: N. Ayers, A. Rogers

MINUTES RECORDED BY: B. McFarlane

AGENDA

1. Call to order: H. McLeod at 6:34 pm
2. Honouring the Indigenous Lands. R. Martin
3. Welcome to Blair McFarlane, new Library Director
4. Opportunity to pull anything from the consent agenda for further discussion
 - a) Defer chatting Jan financial to April meeting
 - b) Questions that are best for Anne to answer
 - i. Financial totals (unclear which total is which)
5. Additions to and adoption of the agenda (M/2nd/Vote)
 - a) 1. R. Martin 2. C. Palmgren. Carried.
6. Approval of minutes from February 2024 meeting. (M/2nd/Vote)
 - a) **Q with Anne about December Financials programming/periodicals why a credit? Anne to chat April**
 - b) **1. W. Cunningham. 2. C. Palmgren. Carried.**
7. Consent Agenda Reports attached: Verbal or Written
 - a) Financial Reports for January 2024 - A. Rogers
 - a. Defer to April 2024
 - b) Labour Management Committee - H. McLeod, C. Palmgren, and R. Martin
 - Library Director selection process: outcome, next steps (including making use of an IPL/Advisor consultant)
 - B. McFarlane accepted offer to start April 2, 2024. 24 days to train with A. Rogers before last day April 26.
 - Recommendation to make the wage for the IPL Library Director more equitable with libraries of a comparable size in our region

- In-camera discussion
 - c) Planning and Policy Development Committee - R. Martin
 - a. R. Martin to review and rewrite. Will check in two months time.
 - b. W. Cunningham to join committee.
 - c. All trustees to send policy thoughts to committee as they have them.
 - d) Community Relations and Resource Development Committee/Advocacy and Engagement - H. McLeod, W. Cunningham, T. Wood
 - e) Multi-Use Facilities Operations Committee - T. Wood
 - a. Library to provide letter asking to use deck.
 - i. Letter to use roof for programming.
 - 1. In letter, state coordination plan with Cortney and Karley re: scheduling.
 - 2. Question: What is the liability, do we need more insurance (or is our insurance covering it already)?
 - 3. Action: Blair to look at insurance policy. Check what is IPL or DOI duty of care. Then draft letter
 - f) Kootenay Library Federation - H. McLeod/C. Palmgren
 - a. H. McLeod email introduced Blair to Melanie Reaveley Mar. 5
 - b. May 24th KLF Spring meeting (LDAG) and 25th (Board) in Nakusp.
 - g) Friends of the Library - A. Rogers
 - a. No update
 - h) BCLTA - BC Library Trustees Association - C. Palmgren
 - a. Looking for new board of directors' members
 - i. C. Palmgren interested in applying.
 - b. Trustee Awards open—Nominate Daneve?
 - i. Claes to draft nomination and Blair to chat with Anne about info she has on Daneve (bio info somewhere?)
 - ii. Trustee excellence award—nominate Rod or wait until next year?
 - iii. April 24th BCLTA AGM
 - iv. BC Lib conference in Vancouver April 24th
 - c. **BCLTA courses for trustees (on website)**
8. Library Director's Report (M/2nd/Vote) /Bookmobile update/Fun Fact about the library
- a) 1. R. Martin 2. W. Cunningham. Carried
 - b) **Process to get a brochure/one-pager in Canada Post rotation—too costly, plan to attend meeting of local groups who can help support instead**
 - c) **Bookmobile as standing agenda item**
 - i. Blair to draft operation budget draft, then go to stakeholders
 - ii. Reach out to RDEK
 - iii. **What is Radium's catchment area**
 - 1. Blair confirmed after meeting it's the same as IPL
9. New Business:
- a) Chair's request to Trustees: find an opportunity to invite a political leader you know to an IPL program, so they can see the amazing work the IPL is doing, in a casual positive way.

- a. **LEGO Expo—all politicians to build something**
- b. **Invite Susan C during busy time to see value of what we do**
- b) For the April 2nd board meeting:
 - Should we look into changing the name of the Invermere Public Library to a name that better reflects our catchment/service area
 - Leave IPL as is
 - Strike from agenda for April
 - Should we update the logo of the library
 - Board to let staff change as they see fit.
- c) Motion to remove A. Rogers from bank account signature card and add B. McFarlane before April 26, 2024.
 - a. 1. R. Martin. 2. T. Wood. Motion Carried

10. In Camera Discussion:

- a) The wage for the IPL Library Director
- b) The rate to offer to an IPL Advisor/Consultant

11. Adjournment (M)

12. Next Meeting - April 2, 2024