

## MINUTES

Invermere Public Library Board Meeting  
June 4th, 2024 at 6:30 pm at IPL

**In attendance:** N. Ayers, W. Cunningham, R. Martin, B. McFarlane, H. McLeod,  
C. Palmgren, T. Wood (remote)

**Minutes recorded by:** B. McFarlane

### MISSION:

Connecting the Columbia Valley community and opening the door to a world of  
knowledge and adventure

### HONOURING THE INDIGENOUS LANDS:

*We acknowledge that the land on which we gather is the traditional unceded territory of  
the Ktunaxa and Secwepemc (Shuswap) Peoples and the chosen land of the Métis.*

1. Call to order at 6:36 pm
2. Honouring the Indigenous Lands: R. Martin
3. Opportunity to pull anything from the consent agenda for further discussion
4. Additions to and adoption of the agenda (M/2<sup>nd</sup>/Vote)
  - a. **1: R. Martin 2: W. Cunningham ~Motion Carried**
5. Approval of minutes from May 2024 meeting. (M/2<sup>nd</sup>/Vote)
  - a. May minutes required reformatted. B. McFarlane adjusted and send out via email for approval from trustees on June 5th
6. Consent Agenda Reports attached: Verbal or Written
  - a. Financial report for April 2024 - B. McFarlane
  - b. Labour Management Committee – H. McLeod, C. Palmgren, and R. Martin
  - c. Planning and Policy Development Committee – R. Martin
  - d. Community Relations and Resource Development Committee/Advocacy and Engagement – H. McLeod, W. Cunningham, T. Wood
  - e. Multi-Use Facilities Operations Committee – T. Wood
  - f. Kootenay Library Federation – H. McLeod/C. Palmgren
  - g. Friends of the Library – B. McFarlane
  - h. BCLTA – BC Library Trustees Association – C. Palmgren
7. New Business
  - a. Planning and Policy Development Committee
    - i. R. Martin to work on grammar and formatting of the policy document over the summer
  - b. Multi-use Facilities Operation Committee

- i. T. Wood brought the rooftop access request forward to DOI council. DOI CAO, Andrew Young, got in contact with B. McFarlane (LD) and wanted it to be an operational decision. DOI to allow IPL to use the roof for programming at no additional cost, provided there are no paid bookings of the space.
    - c. Friends of the Library
      - i. Request to trustees to volunteer at the Big Book Sale Aug 3. Trustees to confirm closer to date
      - ii. FoL asked about a trustee representative to join their meetings. H. McLeod volunteered to be representative.
      - iii. CVCF presentation on June 11th for all endowment fund holders. B. McFarlane to present on behalf of the FoL
    - d. BCLTA
      - i. Question brought forth about Emergency Preparedness plan
        - 1. In progress, B. McFarlane to prepare a draft by the September meeting. This is to include a comprehensive list of all library assets.
8. Library Director's Report (M/2<sup>nd</sup>/Vote)
- a. Bookmobile update: Upcoming fundraiser with Copper Point Golf course on June 10<sup>th</sup>. T. Wood to help B. McFarlane with an operation draft budget. Community Foundation Prosperity Grant application is open and FoL will apply on behalf of the Bookmobile project.
  - b. Report to now include Library Act learning. To go through a few points of the act each meeting to assist the new LD in learning all the points, and to ensure trustees have a good understanding of the document as well.
    - i. M: R. Martin. 2nd: N. Ayers. ~Motion carried**
9. Old Business
- a. Trustees to sign retirement card for Anne
10. Adjournment (M) at 7:33 pm
11. Next Meeting – September 3, 2024