

## MINUTES

Invermere Public Library Board Meeting  
May 7th, 2024  
6:30 p.m.

**In attendance:** N. Ayers, C. Palmgren, R. Martin, H. McLeod (Zoom), B. McFarlane  
R. Martin as acting chair while H. McLeod tuned in remotely

**Regrets:** W. Cunningham & T. Wood

### MISSION:

Connecting the Columbia Valley community and opening the door to a world of knowledge and adventure

### HONOURING THE INDIGENOUS LANDS:

*We acknowledge that the land on which we gather is the traditional unceded territory of the Ktunaxa and Secwepemc (Shuswap) Peoples and the chosen land of the Métis.*

1. Call to order at 6:44 pm
2. Honouring the Indigenous Lands: C. Palmgren
3. Opportunity to pull anything from the consent agenda for further discussion
4. Additions to and adoption of the agenda (M/2<sup>nd</sup>/Vote)
  - a. **M: C. Palmgren; 2nd: N. Ayers. ~Carried**
5. Approval of minutes from April 2024 meeting. (M/2<sup>nd</sup>/Vote)
  - a. **M: N. Ayers; 2nd: H. McLeod. ~Carried**
6. Consent Agenda Reports attached: Verbal or Written
  - a. Financial report for March 2024 - B. McFarlane
  - b. Labour Management Committee - H. McLeod, C. Palmgren, and R. Martin
  - c. Planning and Policy Development Committee - R. Martin
  - d. Community Relations and Resource Development Committee/Advocacy and Engagement - H. McLeod, W. Cunningham, T. Wood
  - e. Multi-Use Facilities Operations Committee - T. Wood
  - f. Kootenay Library Federation - H. McLeod/C. Palmgren
  - g. Friends of the Library - B. McFarlane
  - h. BCLTA - BC Library Trustees Association - C. Palmgren
7. New Business
  - a. Labour Management Committee
    - i. H. McLeod had check-in with B. McFarlane (LD) mid-May. McFarlane set goals to help settle into the role, McLeod set goal to work on

supporting IPL Trustees with training & clarification, specifically with the updating of an "onboarding handbook" for new trustees.

- b. Policy Development update
    - i. R. Martin reviewing Policy Manual. To start an ongoing project to update grammar and format of the document. To assess where/if policy needs review & will discuss with the board in the fall.
  - c. Community Development
    - i. Lego Expo was a big success! Spectacular! 450 people attended & \$2200 raised for the bookmobile project.
  - d. Multi-use facilities update
    - i. B. McFarlane to email rooftop access request letter to T. Wood
  - e. KLF update
    - i. No trustee available to attend in-person KLF Trustee meeting
    - ii. C. Palmgren attended the Zoom AGM. Discussed KLF ranking initiatives.
    - iii. B. McFarlane to get insight on KLF funding plans
  - f. BCLTA Update
    - i. C. Palmgren has begun a term on the BCLTA Board of Directors as Treasurer.
    - ii. BCLTA next meeting will be 3rd Wednesday of the month
  - g. Trustees to sign retirement card for Anne (outgoing LD) and decide on gift
    - i. Decided on local restaurant gift card for \$150
8. Library Director's Report (M/2<sup>nd</sup>/Vote) /Bookmobile update/Fun Fact about the library
- a. Bookmobile update—to brainstorm ways to gather more support and funders
    - i. M. C. Palmgren, 2nd. N. Ayers. ~Carried**
9. Old Business:
- a. Check in on May 31st Meet & Greet library tour
    - i. H. McLeod to send out invites to local politicians.
10. Adjournment (M)
- a. M: N. Ayers. ~Carried**
11. Next Meeting – June 4, 2024